

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

August 18, 2020

7:45 A.M.

MINUTES

The follow participants were present via ZOOM videoconference.

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Michael Levine
Steven Litvack joined the meeting at 7:56 a.m.
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	District Counsel

ABSENT

Bruce Valauri

7:45 a.m. – Public Hearing – District Safety Plan

Ms. Ben-Levy called the public hearing to order at 7:52 a.m. She asked for public comment on the proposed District Safety Plan. Since there was no public comment, Ms. Ben-Levy closed the public hearing at 7:53 a.m.

The Board convened in Public Session at 7:53 a.m.

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being

held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Quarterly Report for April, May and June 2020.

Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 5-0; (Dr. Valauri absent, Mr. Litvack had not joined the meeting) to accept the April 2020 – June 2020 Quarterly Claims Audit Report

Recommendation to accept the minutes from the following meetings:
June 30, 2020, July 2, 2020 Reorganization, July 2, 2020 Business Meeting, and July 16, 2020.

Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 5-0, (Dr. Valauri absent, Mr. Litvack had not joined the meeting) to accept the minutes for June 30, 2020, July 2, 2020 Reorganization, July 2, 2020, and July 16, 2020.

Board President's Comments

On behalf of the Board of Education, Ms. Ben-Levy recognized and thanked Ms. Brown, the Administration team, teachers and the entire staff for all their hard work and effort this summer in planning to open schools safely for the staff and students this September. She commented on the level of communication between Ms. Brown and the community in keeping everyone up to date on the educational choices available for the students. She expressed how proud she is of the Board of Education for knowing what is important and working together to make sure good things happen for our children and staff.

Superintendent's Comments

Ms. Brown thanked the Board of Education for their support and trust. She thanked the entire Administration team, faculty and staff who have been working throughout the summer for the planning and preparation for the return to school. She expressed special thanks to the Technology Department for their work in setting up the technology needed to enable the students to return to school.

Ms. Brown expressed a tremendous thank you to the parents for their participation; cooperation and collaboration at the meetings held thus far to discuss the plans for

reopening school. The meetings have been well attended, with parents asking meaningful questions and presenting valid points to aid in the implementation of the plans needed to reopen school.

The following meetings were held:

- August 4 and 5 to discuss the overall reopening options.
- August 14 Special Education
- August 17 four (4) meetings to discuss the Select Remote Option and the High School Re-opening Option

The following meetings are scheduled the re-opening options:

- August 20 Middle School
- August 21 (morning meetings) Elementary Schools
- August 24 (evening meetings) Elementary School.

All meetings are recorded and available on the website.

Four faculty meetings are scheduled today for the Middle School and High School.

Ms. Ben-Levy thanked Ms. Brown for her leadership.

Ms. Ben-Levy made a motion to accept the agenda and proceed as a consent agenda.

Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 6-0, (Dr. Valauri absent) to accept the agenda as a consent agenda and all common practices will be suspended.

Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 6-0, (Dr. Valauri absent), to adopt the consent agenda and addendum.

ACTION ITEMS

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of

absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 Recommendation to approve a salary increase for all part-time bus drivers to \$23.00 per hour.

Addendum

P.1 Professional

Item	Name	Action	Position/ Replacing	Location	From	To	Tenure Area	Certification/ Class/Step/ Salary
		DELETE #4 On Orig. P1						
		DELETE #5 On Orig. P1						
Replaces #17 on Orig. P1	Vera Trenchfield	Appointment	Collegial Circle Facilitator		8/19/20	6/30/21		\$80 (paid by General Fund)
Replaces #18 on Orig. P1	Loretta Fonseca	Appointment	Collegial Circle Facilitator		8/19/20	6/30/21		\$80 (paid by General Fund)
Replaces #19 on Orig. P1	Jolene Segal	Appointment	Collegial Circle Facilitator		8/19/20	6/30/21		\$80 (paid by General Fund)
Replaces #20 on Orig. P1	Nancy Muller	Appointment	Collegial Circle Facilitator (not to exceed 2)		8/19/20	6/30/21		\$80 (paid by General Fund)
Replaces #21 on Orig. P1	Jessica Valente	Appointment	Collegial Circle Facilitator		8/19/20	6/30/21		\$80 (paid by General Fund)
Replaces #22 on Orig. P1	Mark Valentino	Appointment	In-Service Instructor (not to exceed 12 hrs.)		8/19/20	6/30/21		\$80 (paid by General Fund)
Replaces #23 on Orig. P1	Ashley Kelly	Appointment	In-Service Instructor (not to exceed 4 hrs.)		8/19/20	6/30/21		\$80 (paid by General Fund)
Replaces #24 on Orig. P1	Ellen Chavoustie	Appointment	In-Service Instructor (not to exceed 8 hrs.)		8/19/20	6/30/21		\$80 (paid by General Fund)
27	Amy Fetters	Resignation for the Purposes of Retirement	Teacher			9/30/20 (last day of employment)		

28	Andrea Kneisel	Resignation for the Purposes of Retirement	Teacher			8/31/20 (last day of employment)		
29	Michele Reilly	Appointment	Assisting Special Education Teacher	MS	8/19/20	6/30/21		Per RTA Contract**

**Placement may change subject to verification of education and employment.*

***All extracurricular appointments for the 2020-2021 school year are subject to the Governor's order regarding school closure.*

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Long Island Jewish Medical Center
 Services: School Doctor at Football Games
 August 1, 2020 – June 30, 2021
 Fees: Total estimated to be \$2,000
 (Agreement is subject to review and approval by district counsel)
- (ii) Contractee: Port Washington Union Free School District
 Services: One (1) Port Washington resident to attend Special programs 2020-21 school year.
 Fees: 1 Student 10 Month Tuition - \$ 107,608.00 – Secondary Rate (September 3, 2020 through June 25, 2021)
 Total estimated to be \$107,608.00. (Roslyn to receive)
- (iii) Contractee: Kings Park Central School District
 Services: One (1) student from Kings Park to attend Roslyn Public Schools for the 2020-21 school year
 September 3, 2020 through June 25, 2021 (Half day)
 Fees: Total estimated to be \$37,500.00. (Roslyn to receive)
- (iv) Contractor: Professional Athletic Training Services, PLLC
 Services: Athletic Trainer for both MS and HS (July 1, 2020 through June 30, 2021; contingent upon state-mandated COVID-19 regulations)
 Fees: Total estimated to be \$70,380.00 for up to 1,600 hours; \$35 per hour for each additional hour

This contract for the 2020-2021 school year is subject to the Governor's order regarding New York State school closure.

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxi)):

- (v) Contractor: The Lowell School
- Services: Education program for 1 student for the 2020-21 *summer and school year*
- Fees: *\$6,943.00 per student for the summer program*
\$41,659.00 per student for the school year
Total estimated to be ~~\$41,659.00~~ *\$48,602.00* or state approved rate when finalized

Recommendation to **amend** the following contract (vi) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxxiii)):

- (vi) Contractor: The Summit School (Jamaica)
- Services: Instructional services *for 4 students for the summer and 4 5 students for the 2020-21 school year*
- Fees: *\$6,424.00 per student for summer program*
\$38,545.00 per student for the school year
Total estimated to be ~~\$154,180.00~~ *\$218,421.00* or state approved rate when finalized

Recommendation to **amend** the following contract (vii) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxxiv)):

- (vii) *Contractor: United Cerebral Palsy Association of Nassau County, Inc.
- Services: Education program for ~~2~~ *3* students for the summer and ~~3~~ students for the school year 2020-21
- Fees: *\$8,228.00 per student for summer program + 1:1 Aide for 1 student* ~~\$3,325.20~~ *\$3,704.40*. Total of ~~\$19,781.20~~ *\$28,388.40*
\$49,369.00 per student for the school year + 1:1 Aide for 1 student ~~\$11,557.04~~ *\$22,226.40*. Total of ~~\$159,664.04~~ *\$170,333.40*
Total estimated to be ~~\$179,445.24~~ *\$198,721.80* or state approved rate when finalized

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>	<u>AMOUNT</u>
1060-430-03-9000-306 DIST MTGS CONT SVCS	\$ 500.00

1310-440-03-9000-303	BUSINESS TRAV CONF WKSHP	\$ 1,500.00
1430-440-03-9000-312	PERS TRAV CONF WKSHP	\$ 500.00
1620-168-03-3300-303	SECURITY DW	\$60,000.00
2020-167-08-9000-303	HS Monitors	\$ 4,000.00
2810-121-03-9000-308	Elementary Home Instructor	\$ 100.00
	Subtotal	\$66,600.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1060-161-03-9000-303	CLERICAL SAL SUPLM	\$ 500.00
1310-161-03-9000-303	BUSINESS NONCERT SUPPLEM	\$ 1,500.00
1430-161-03-9000-303	CLERICAL SAL SUPLM	\$ 500.00
1621-163-03-9000-303	MAINT SAL ADDL	\$60,000.00
2020-150-03-8040-303	RASA Ret Incentive	\$ 4,000.00
2810-131-03-9000-308	Secondary Home Instructor	\$ 100.00
	Subtotal	\$66,600.00

REASON FOR TRANSFER REQUEST: To balance the 2019-20 budget at the ST-3 level.

B.4. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$76,223.80
	Subtotal	\$76,223.80

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$76,223.80
	Subtotal	\$76,223.80

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically an increased cost in the desk-top plastic sneeze guards for use in classrooms during in-person instruction by both students and teachers.

B.5. Recommendation to approve a payment in the amount of \$51,103.77 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 06/30/2020.

B.6. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$28.80	Hts. Reimbursables	2110-245-06-20HT	H19-00022	7, 9
\$8,754.74	HH Prof. Svcs.	2110-245-07-20HH	H19-00022	6
\$63.87	HH Reimbursables	2110-245-07-20HH	H19-00022	8, 9, 10

\$10,705.63	MS Prof. Svcs.	2110-245-09-1909	H19-00022	4
\$16.65	HH Reimbursables	2110-245-07-20HF	H20-00023	7
\$67.50	HS Reimbursables	2110-245-08-20HL	H20-00023	6

B.7. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$4,755.00	Hts. Prof. Svcs.	2110-201-06-20HT	H19-00033	HGTS - 4
\$4,200.00	HH Prof. Svcs.	2110-201-07-20HH	H19-00033	HH - 4
\$21,067.20	HS Prof. Svcs.	2110-201-08-1908	H19-00033	HS – 2, 3, 4
\$1,496.00	MS Prof. Svcs.	2110-201-09-1909	H19-00033	MS - 3

B.8. Recommendation that the President of the Board of Education be authorized to execute the 2020-2021 Initial AS-7 Contract with Nassau BOCES in the amount of \$3,261,934.93 in accordance with **Attachment B.8.**

B.9. ~~Recommendation to approve the Cooperative Transportation Bids for 2020-2021.~~
~~(Attachment B.9.)~~ **As revised**

Addendum

B.9. WHEREAS, the School District participated in a cooperative bid for home to school student transportation for private, parochial and special education schools/programs with the Carle Place Union Free School District, East Williston Union Free School District, Glen Cove City School District, North Shore Central School District, Port Washington Union Free School District, and Westbury Union Free School District;

WHEREAS, on August 6, 2020 sealed bids were opened and evaluated;

WHEREAS, upon review of the bids received, the District Administration recommends the award to Dell Transportation of the routes specified in Attachment B.9 to Dell Transportation as the lowest responsible bidder for those routes; and

BE IT RESOLVED that the Board of Education awards the Home to School Transportation contract for private, parochial and special education schools/programs for Ascent School, Bais Yaakov Academy, DDI-Huntington, Harmony Heights, Holy Child, St. Dominic School, United Nations International, and Yeshiva Kol Yaakov to Dell Transportation, as the lowest responsible bidder, at the rates set forth in Attachment B.9. for the 2020-2021 school year.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to

effectuate said Home to School Transportation contract with Dell Transportation for private, parochial and special education schools/programs on behalf of the Board of Education.

(Attachment B.9.)

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on July 28 and 29, 2020; August 3 and 4, 2020.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 7, 2020.

BOARD OF EDUCATION:

BOE.1 WHEREAS, Education Law 2801-a and the Commissioner's Regulation 155.17 require that districts develop and implement a District-Wide School Safety Plan; and

WHEREAS, The Board of Education is required to adopt a District-Wide School Safety Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby adopts the Roslyn Union Free School District District-Wide School Safety for the 2020-2021 school year. **(Attachment BOE.1)**

Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 6-0, (Dr. Valauri absent), to accept the Personnel Agenda items P.1 – P.3 and Addendum P.1 Business/Finance Agenda Items B.1 – B.9, Addendum B.9, C&I.1 – C&I.2 and BOE.1 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn; seconded by Mr. Saffron carried by a vote of 6-0, (Dr. Valauri absent); to adjourn at 8:06 a.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk